Description:
The Macomber Travel Grant is awarded to outstanding undergraduate and graduate students in the USC Roski School of Art and Design. Selected through a competitive process, a prize of up to $7,500 will support projects involving research-based travel, the production of new art work, and a public presentation of the new work.

Grants will be awarded annually at the discretion of the Dean of the Roski School: to undergraduate, MFA Art, MFA Design, and MA (or dual degree) students. The final selection of the awards will rest with the Roski Committee on Prizes and Exhibitions, in consultation with full-time faculty possessing the requisite expertise in media and the design. The winners will be recognized at the award ceremony for the Annual Student Show in May at the USC Fisher Museum of Art.

Undergraduate award winners are expected to present an exhibition during the fall or spring semester of their senior (final) year in the Helen Lindhurst Fine Arts Gallery. The MFA award winners are expected to present an exhibition during the fall, spring or summer semester in the Roski Graduate Gallery. The MA award winner is expected to make a public presentation, which may be in the form of a lecture, during the spring semester of their second year. Dates will be agreed upon in advance with the Roski Committee on Prizes and Exhibitions, the faculty mentor, and the director or dean.

Student Eligibility:
Undergraduate applicants must be third-year Roski majors who will begin their senior and final year in the fall following the award. Graduate applicants must be current first-year Roski MFA or MA students. Students are allowed to submit team proposals, but the financial award cannot exceed ($7,500) and will be shared. The awardee must be in good academic standing at the time of the award and remain in good standing throughout the culminating year. The awardee must be without prior or pending issues of conduct. Any breach of the above may result in revocation of the award and/or final exhibition or presentation.

Project Eligibility:
The student’s application must include a proposal, and itinerary, and a budget of expenses for travel related to the research, development, production, and presentation of an independent art project.

Faculty Mentor:
One full-time instructor must be selected by the student who will agree to serve as the designated faculty mentor for the Macomber Travel Grant. The selection of a faculty mentor is subject to approval by the area chair. The mentor will guide the student through the different phases of the project from start to finish. Additionally, it is encouraged that the awardee meet with other full-time faculty, in particular full-time faculty currently teaching the field/genre of the awardee’s practice at key points during the process, from conceptualization to realization of the project. Students and faculty mentors cannot be on leave during the academic year that the project takes place. Adjunct faculty can mentor students with advance permission from the vice dean of faculty.

Travel:
Awardees must notify the Roski School of their travel plans, itinerary, and emergency contact information in advance of their proposed travel. Grant money will not be distributed without the submission of full travel information to Antonio Bartolome, Student Services Manager. Awardees will be given the
appropriate forms upon receipt of the grant. All travel destinations must be approved in advance by the USC Student Affairs office.

**Value of Prize:**
The Macomber Travel Grant can fund up to $7,500 to cover travel costs (transportation and accommodation), production, and presentation of new work, as well as all related expenses. The budget must be approved in advance by the designated instructor/mentor. The Roski School will produce a postcard announcement/invitation for the final exhibition/presentation.

The grant will be paid to the recipient upon selection and completion of necessary paperwork, after August 1. Once funds have been disbursed, the recipient is responsible for all expenses related to his or her travel presentation. **Please note that the award money is taxed. Tax withholdings vary for individual students. Recipients should expect as much as $1,000 or even $1,500 to be deducted for these purposes.**

**Assessment of Applications:**
The Macomber Travel Grant recipients will be selected by a jury comprised of the Committee on Prizes and Exhibitions and approved by the dean of the Roski School.

**Application Deadline:**
All applications must be received on SlideRoom by Monday, March 30, 2020, at 5pm. Please submit your application online at roski.slideroom.com where you will find a specific application for the Macomber Travel Grant. A tutorial for uploading materials is available when you sign up for SlideRoom.

**Applications must be submitted on SlideRoom, and will include:**
1. Student information including full name, USC ID, cell phone number, email address, local and permanent address.
2. A statement of intent of up to 500 words, including: (a) proposed project and goals, including how you would benefit from this opportunity; (b) travel plans; (c) the relevance of proposed destination(s) to individual practice or research; (d) anticipated outcome of research; and (e) plans for presenting the resulting work.
3. Attach a timeline including plans for production and presentation of the final work.
4. Supporting materials, such as additional information and links to websites.
5. Completed budget form.
6. FOR BA/BFA/MFA applicants: Samples of art work to include up to a total of 10 still images and/or 3 clips from videos (not more than 5 minutes each). The assessment of your proposal by the committee will be based in part by your ability to convey a coherent overview of your work through your visual examples. Please include the title, date, medium/materials, and dimensions for each image. You may also include a short description. No media submissions are required for MA applicants.
7. Completed Agreement to Mentor form, uploaded as a PDF in the Media section.

**Next Steps:**
Students who are selected to receive awards will be asked to complete the “Agreement to Exhibit in Lindhurst Gallery” form or the “Agreement to Exhibit in the MFA Roski Gallery” form in advance of the exhibition. These forms will be made available to the selected students.

**For Questions Contact:**
**Graduates:** Penelope Jones, Graduate Student Services
Roski Graduate Building
213.821.9026 l penelope@usc.edu

**Undergraduates:** Antonio Bartolome, Student Services Manager
Watt Hall 104
213.740.9153 l anbartol@usc.edu

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